



Advanced Adobe PageMaker training course

Course objective

Adobe PageMaker is a powerful page layout tool that can be used in creating professional publications. In this course, you will learn the more advanced skills and techniques associated with PageMaker. This includes using trapping features, working with long documents and making use of advanced type techniques.

General information

- ▶ Hands-on exercises familiarise delegates with the concepts and operations.
- ▶ Following *Advanced PageMaker* training, delegates are entitled to 30 days email support from Armada to help with any post-training issues.

Who should attend?

Advanced Adobe PageMaker training is suitable for experienced Adobe PageMaker users who have taken our *Basic/Intermediate Adobe PageMaker* course or who have an equivalent knowledge.

Duration

One day.

Courseware and certification

Delegates receive comprehensive Adobe courseware to refer to throughout the course, and to use as a refresher following the course. Delegates are issued with a certificate confirming they have attended and successfully completed the course.

What version of PageMaker is covered?

Advanced Adobe PageMaker training courses can be based on any recent version of PageMaker.

Location, price and further information

Courses can be based at our training centre in Bromsgrove (close to Birmingham and the M5/M6/M40/M42 motorways) or at your venue.

For pricing and further information, please see: www.armada.co.uk/coursepagemaker.htm.

Course outline

▶ Module 1: Laying out pages efficiently

- Applying a master page
- Creating guides with the grid manager
- Manipulating graphics efficiently
- Duplicating graphics
- Masking

▶ Module 2: Advanced type techniques

- Drop caps
- Using paragraph rules
- Running headers and footers

▶ Module 3: Working with imported graphics

- Graphic formats
- Altering imported graphics
- Saving page as a graphic

▶ Module 4: Trapping

- Trapping concepts

▶ Module 5: Managing long documents

- Creating a table of contents